

***WATERLEAF
COMMUNITY DEVELOPMENT DISTRICT***

Advanced Meeting Package

***Board of Supervisors
Meeting***

***Tuesday
March 1, 2016
10:00 a.m.***

***At: Metro Development Group
2502 North Rocky Point Drive
Suite 1050
Tampa, Florida***

Note: The Advanced Meeting Package is a working document and thus all materials are considered DRAFTS prior to presentation and Board acceptance, approval or adoption.

Waterleaf Community Development District

Development Planning and Financing Group
15310 Amberly Drive, Suite 175, Tampa, Florida 33647
Phone: 813-374-9105

Board of Supervisors
**Waterleaf Community
Development District**

Dear Board Members:

The Meeting of the Board of Supervisors of the Waterleaf Community Development District is scheduled for **Tuesday March 1, 2016 at 10:00 a.m. at the Metro Development Offices located at 2502 North Rocky Point Drive, Suite 1050 Tampa, Florida.**

The advanced copy of the agenda for the meeting is attached along with associated documentation. Any additional support material will be forwarded to you under separate cover or distributed at the meeting.

The balance of the agenda is routine in nature and staff will present their reports at the meeting. If you have any questions, please contact me.

Sincerely,

Bruce St. Denis

Bruce St. Denis
District Manager

WATERLEAF COMMUNITY DEVELOPMENT DISTRICT

Date of Meeting: Tuesday March 1, 2016
Time: 10:00 a.m.
Location: Metro Development Offices
2502 North Rocky Point Drive
Suite 1050
Tampa, Florida
Conference Call No: 712.432.1500
Code: 434537#

Business Meeting Agenda

	Exhibit(s)
I. Roll Call	
II. Audience Comments	
III. Administrative Matters	
a. Approval of Minutes of February 2, 2016 Meeting	1
b. Acceptance of Financial Statement	2
c. Appointment of a Supervisor for the Vacant Seat # 5 Expires 11/2016	
d. Oath of Office	
e. Resolution 2016-1 Officers	3
IV. Staff Reports	
a. Manager	

Exhibit(s)

- b.** Attorney
- c.** Engineer

- V.** Public Comments

- VI.** Supervisor Requests

- VII.** Adjournment

EXHIBIT 1

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**MINUTES OF MEETING
WATERLEAF
COMMUNITY DEVELOPMENT DISTRICT**

10 The Regular Meeting of the Board of Supervisors of the Waterleaf Community Development
11 District was held on Tuesday, February 2, 2016 at 10:00 a.m. at the Metro Development Offices, 2502
12 North Rocky Point Drive, Suite 1050, Tampa, Florida.

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FIRST ORDER OF BUSINESS - Roll Call

17 Mr. St. Denis called the meeting to order.

18 Present and constituting a quorum were:

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Doug Draper	Board Supervisor, Vice Chairman
Lori Price	Board Supervisor, Assistant Secretary
Ted Sanders	Board Supervisor, Assistant Secretary

23 Also present were:

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Bruce St. Denis	District Manager
Mark Straley	District Counsel (via phone)

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SECOND ORDER OF BUSINESS – Audience Comments

33 There being none, next item followed.

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THIRD ORDER OF BUSINESS – Administrative Matters

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A. Approval of Minutes of December 12, 2015

44 Mr. St. Denis presented the December 12, 2015 meeting minutes and asked for comments,
45 questions or corrections.

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On a MOTION by Mr. Draper, SECONDED by Ms. Price, WITH ALL IN FAVOR, the Board approved the December 12, 2015 minutes of the Board of Supervisors meeting for the Waterleaf Community Development District.

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C. Acceptance of December 2015 Financial Statements

54 Mr. St. Denis presented the December 2015 Financial Statements and asked for comments or
55 questions.

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On a MOTION by Mr. Draper, SECONDED by Mr. Sanders, WITH ALL IN FAVOR, the Board accepted the Financial Statements of December 2015 for the Waterleaf Community Development District.

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FOURTH ORDER OF BUSINESS – Business Matters

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A. Approval of Resolution 2016-1 Officers

68 No action taken.

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B. Critical Intervention Services Service Agreement Ratification

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On a MOTION by Mr. Draper, SECONDED by Ms. Price, WITH ALL IN FAVOR, the Board ratified the Critical Intervention Services Agreement for the Waterleaf Community Development District.

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FIFTH ORDER OF BUSINESS – Staff Reports

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A. Manager

85 There being none, the next item followed.

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B. Attorney

1 There being none, the next item followed.

2 **C. Engineer**

3 There being none, the next item followed.

4 **SIXTH ORDER OF BUSINESS – Public Comments**

5 There being none, the next item followed.

6 **SEVENTH ORDER OF BUSINESS – Supervisor Requests**

7 There being none, the next item followed.

8 **SEVENTH ORDER OF BUSINESS – Adjournment**

9 On a MOTION by Mr. Draper, SECONDED by Mr. Sanders, WITH ALL IN FAVOR, the Board
10 adjourned the meeting for the Waterleaf Community Development District.

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12 **Each person who decides to appeal any decision made by the Board with respect to any matter*
13 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*
14 *proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

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17 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed**
18 **meeting held on _____.**

19

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22 _____
Signature

Signature

23

24 _____
Printed Name

Printed Name

25

26 **Title:** **Secretary** **Assistant Secretary**

Title: **Chairman** **Vice Chairman**

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EXHIBIT 2

Waterleaf Community Development District

Financial Statements
(Unaudited)

Period Ending
January 31, 2016

**Waterleaf CDD
Balance Sheet
January 31, 2016**

	GENERAL FUND	----- DS SERIES 2013A -----				CAP PROJ 2014	CONSOLIDATED TOTAL
		2013 A1	2013 A2	2013 A3	DS2014		
<u>ASSETS:</u>							
CASH	\$ 65,093						\$ 65,093
INVESTMENTS:							
REVENUE FUND	-	279,567	8	7	58,896	-	338,478
CAPITAL INTEREST FUND	-	-	-	50	-	-	50
RESERVE FUND	-	222,688	219,313	185,940	95,206	-	723,146
PREPAYMENT FUND	-	-	322,206	138,655	2,211	-	463,073
CONSTRUCTION FUND	-	-	-	-	-	0	0
ACCOUNTS RECEIVABLE (TECO credit)	-	-	-	-	-	-	-
RECEIVABLE FROM DEVELOPER	760	-	-	-	-	72,854	73,614
ASSESSMENTS RECEIVABLE - ON ROLL	103,813	103,412	-	-	48,507	-	255,732
DUE FROM OTHER FUNDS	-	9,725	-	-	4,561	-	14,286
PREPAID EXPENSES	-	-	-	-	-	-	-
UTILITY DEPOSIT	10,190	-	-	-	-	-	10,190
TOTAL ASSETS	<u>\$ 179,856</u>	<u>\$ 615,391</u>	<u>\$ 541,527</u>	<u>\$ 324,652</u>	<u>\$ 209,381</u>	<u>\$ 72,854</u>	<u>\$ 1,943,661</u>
<u>LIABILITIES:</u>							
ACCOUNTS PAYABLE	\$ 8,034	\$ -	\$ -	\$ -	\$ -	\$ 72,854	\$ 80,888
DEFERRED REVENUE - ON ROLL	103,813	103,412	-	-	48,507	-	255,732
DUE TO OTHER FUNDS	14,286	-	-	-	-	-	14,286
<u>FUND BALANCE:</u>							
NONSPENDABLE:							
PREPAID AND DEPOSITS	10,190	-	-	-	-	-	10,190
RESTRICTED FOR:							
DEBT SERVICE		511,979	541,527	324,652	160,874	0	1,539,033
CAPITAL PROJECTS							
UNASSIGNED:	43,532	-	-	-	-	-	43,532
TOTAL LIABILITIES & FUND BALANCE	<u>\$ 179,856</u>	<u>\$ 615,391</u>	<u>\$ 541,527</u>	<u>\$ 324,652</u>	<u>\$ 209,381</u>	<u>\$ 72,854</u>	<u>\$ 1,943,661</u>

Waterleaf CDD
General Fund
Statement of Revenues, Expenditures and Changes In Fund Balance
For The Period Starting October 1, 2015 Ending January 31, 2016

	<u>FY2016 ADOPTED BUDGET</u>	<u>BUDGET YEAR-TO-DATE</u>	<u>ACTUAL YEAR-TO-DATE</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>
REVENUES				
ASSESSMENTS - ON ROLL	\$ -	\$ -	\$ 119,337	\$ 119,337
ASSESSMENTS OFF ROLL & DEVELOPER CONTRIBUTION	494,664	182,425	108,857	(73,567)
CH RENTAL REVENUE	-	-	75	75
INTEREST	-	-	157	157
TOTAL REVENUES	494,664	182,425	228,427	46,002
EXPENDITURES				
ADMINISTRATIVE:				
BOARD OF SUPERVISORS PAYROLL	12,000	4,000	800	3,200
PAYROLL TAXES	918	306	61	245
PAYROLL SERVICES FEE	600	200	119	81
MANAGEMENT CONSULTING SERVICES	24,000	8,000	8,000	-
ACCOUNTING SERVICES - CONSTRUCTION	-	-	2,500	(2,500)
GENERAL ADMINISTRATIVE	3,600	1,200	1,200	-
BANKING FEES	225	75	50	25
MISCELLANEOUS	500	167	93	73
AUDITING	2,400	-	-	-
TRAVEL PER DIEM - MILEAGE	500	167	-	167
INSURANCE (Liability, Property & Casualty)	16,653	16,653	18,025	(1,372)
REGULATORY AND PERMIT FEES	175	175	175	-
LEGAL ADVERTISEMENTS	1,500	500	39	461
ENGINEERING SERVICES	5,000	1,667	1,000	667
LEGAL SERVICES	5,000	1,667	612	1,054
PERFORMANCE & WARRANTY BOND PREMIUM	5,000	-	-	-
WEBSITE HOSTING	1,995	498	498	-
TOTAL ADMINISTRATIVE	80,066	35,274	33,173	2,101
DEBT SERVICE:				
TRUST FUND ACCOUNTING	3,600	1,200	1,200	-
ARBITRAGE	500	-	-	-
DISSEMINATING AGENT	5,000	-	-	-
TRUSTEE FEES	11,315	11,315	11,314	1
TOTAL DEBT SERVICE	20,415	12,515	12,514	1
PHYSICAL ENVIRONMENT				
STREETPOLE LIGHTING	35,000	11,667	12,904	(1,238)
ELECTRICITY (IRRIG & POND PUMPS)	7,500	2,500	4,100	(1,600)
WATER	24,000	8,000	-	8,000
LANDSCAPE MAINTENANCE	72,108	24,036	59,305	(35,269)
LANDSCAPE REPLENISHMENT	96,916	32,305	30,272	2,033
IRRIGATION MAINTENANCE	4,320	1,440	1,575	(135)
POND MAINTENANCE	16,424	5,475	4,848	627
MITIGATION MONITORING	-	-	460	(460)
GATE MAINTENANCE	5,000	1,667	-	1,667
SOLID WASTE DISPOSAL	3,720	1,240	-	1,240
POND EROSION	5,000	5,000	7,200	(2,200)
PLANNING & COORDINATION SERVICES	36,000	12,000	12,000	-
FIELD MANAGER / SUPV + TRAVEL EXP	16,800	5,600	3,985	1,615
CONTINGENCY	7,500	2,500	1,977	523
NPDES	-	-	1,350	(1,350)
TOTAL PHYSICAL ENVIRONMENT	330,288	113,429	139,975	(26,546)
AMENITY CENTER OPERATIONS				
POOL MAINTENANCE CONTRACT	7,200	2,400	4,400	(2,000)

Waterleaf CDD
General Fund
Statement of Revenues, Expenditures and Changes In Fund Balance
For The Period Starting October 1, 2015 Ending January 31, 2016

	FY2016 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
POOL MAINTENANCE & REPAIRS	3,500	1,167	300	867
POOL PERMITS	275	-	-	-
CH ELECTRIC UTILITY	14,400	4,800	1,480	3,320
CH WATER UTILITY	10,500	3,500	-	3,500
CH REFUSE SERVICE	2,100	700	-	700
CH CLEANING & MAINT	5,520	1,840	975	865
CH INTERNET	2,280	760	473	287
CH PEST CONTROL	1,020	340	435	(95)
CH LANDSCAPE MAINTENANCE	8,100	2,700	-	2,700
CH MISCELLANEOUS REPAIRS & MAINT	7,000	2,333	-	2,333
MISCELLANEOUS - CONTINGENCY	2,000	667	-	667
TOTAL FIELD OPERATIONS	63,895	21,207	8,063	13,144
TOTAL EXPENDITURES	494,664	182,425	193,725	(11,300)
OTHER REVENUE & (EXPENSES):				
FUNDING FOR CONSTRUCTION EXP	-	-	3,200	3,200
CONSTRUCTION RELATED EXPENSES	-	-	(3,200)	(3,200)
TOTAL OTHER	-	-	-	-
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	-	-	34,702	34,702
FUND BALANCE - BEGINNING	20,732	20,732	19,020	1,712
FUND BALANCE - ENDING	20,732	20,732	53,722	36,414

Total Assessments budget at gross, budget to date at Net and Actuals are net.

Waterleaf CDD
DS - Series 2013 A-1
Statement of Revenues, Expenditures and Changes In Fund Balance
For The Period Starting October 1, 2015 Ending January 31, 2016

	<u>ADOPTED BUDGET</u>	<u>BUDGET YEAR-TO-DATE</u>	<u>ACTUAL YEAR-TO-DATE</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>
REVENUE				
SPECIAL ASSESSMENT ON ROLL	\$ -	\$ -	\$ 118,876	\$ 118,876
SPECIAL ASSESSMENT OFF ROLL	242,052	40,347	40,347	-
INTEREST--INVESTMENT	-	-	7	7
LESS ASSESSMENTS DISCOUNT	(10,086)	-	-	-
TOTAL REVENUE	<u>231,967</u>	<u>40,347</u>	<u>159,230</u>	<u>118,883</u>
EXPENDITURES				
COUNTY ASSESSMENT COLLECTION FEES	10,086	-	-	-
INTEREST EXPENSE	97,688	97,688	97,688	-
INTEREST EXPENSE (FY17 : Nov1. 2016)	97,688	-	-	-
PRINCIPAL EXPENSE	25,000	-	-	-
TOTAL EXPENDITURES	<u>230,462</u>	<u>97,688</u>	<u>97,688</u>	<u>-</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	1,505	(57,341)	61,543	118,883
OTHER FINANCING SOURCES (USES)				
TRANSFERS-IN	-	-	7,074	7,074
TRANSFER -OUT (USES)	-	-	(18,940)	(18,940)
TOTAL OTHER FINANCING SOURCES (USES)	<u>-</u>	<u>-</u>	<u>(11,866)</u>	<u>(11,866)</u>
NET CHANGE IN FUND BALANCE	1,505	(57,341)	49,677	107,017
FUND BALANCE - BEGINNING			462,302	462,302
FUND BALANCE - ENDING	<u><u>\$ 1,505</u></u>	<u><u>\$ (57,341)</u></u>	<u><u>\$ 511,979</u></u>	<u><u>\$ 569,320</u></u>

Waterleaf CDD
DS -Series 2013 A-2
Statement of Revenues, Expenditures and Changes In Fund Balance
For The Period Starting October 1, 2015 Ending January 31, 2016

	<u>ADOPTED BUDGET</u>	<u>BUDGET YEAR-TO-DATE</u>	<u>A2 ACTUAL YEAR-TO-DATE</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>
REVENUE				
SPECIAL ASSESSMENT ON ROLL	\$ -	\$ -	\$ -	\$ -
SPECIAL ASSESSMENT OFF ROLL	324,729	238,472	238,472	-
INTEREST	-	-	8	8
LESS ASSESSMENTS DISCOUNT	(13,530)	-	-	-
TOTAL REVENUE	<u>311,199</u>	<u>238,472</u>	<u>238,480</u>	<u>8</u>
EXPENDITURES				
COUNTY ASSESSMENT COLLECTION FEES	13,530	-	-	-
INTEREST EXPENSE	130,125	54,938	54,938	-
INTEREST EXPENSE (Nov1, 2016)	130,125	-	-	-
PRINCIPAL PREPAYMENT	-	-	150,000	150,000
TOTAL EXPENDITURES	<u>273,780</u>	<u>54,938</u>	<u>204,938</u>	<u>150,000</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	37,419	183,535	33,543	(149,992)
OTHER FINANCING SOURCES (USES)				
TRANSFERS-IN	-	-	6,032	6,032
TRANSFER-OUT (USES)	-	-	(7,074)	(7,074)
TOTAL OTHER FINANCING SOURCES (USES)	<u>-</u>	<u>-</u>	<u>(1,042)</u>	<u>(1,042)</u>
NET CHANGE IN FUND BALANCE	37,419	183,535	32,501	(151,034)
FUND BALANCE - BEGINNING	-	-	509,027	509,027
FUND BALANCE - ENDING	<u><u>\$ 37,419</u></u>	<u><u>\$ 183,535</u></u>	<u><u>\$ 541,527</u></u>	<u><u>\$ 357,993</u></u>

Waterleaf CDD
2013 A-3 DEBT SERVICE
Statement of Revenues, Expenditures and Changes In Fund Balance
For The Period Starting October 1, 2015 Ending January 31, 2016

	<u>ADOPTED BUDGET</u>	<u>BUDGET YEAR-TO-DATE</u>	<u>A3 ACTUAL YEAR-TO-DATE</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>
REVENUE				
SPECIAL ASSESSMENT ON ROLL	\$ -	\$ -	\$ -	\$ -
SPECIAL ASSESSMENT OFF ROLL	202,111	56,871	56,871	-
INTEREST--INVESTMENT	-	-	6	6
LESS ASSESSMENTS DISCOUNT	(8,421)			
TOTAL REVENUE	<u>193,690</u>	<u>56,871</u>	<u>56,877</u>	<u>6</u>
EXPENDITURES				
COUNTY ASSESSMENT COLLECTION FEES	8,421	-	-	-
INTEREST EXPENSE	79,560	79,560	79,560	-
INTEREST EXPENSE (Nov 2016)	79,560	-	-	-
PRINCIPAL EXPENSE	-	-	50,000	50,000
TOTAL EXPENDITURES	<u>167,541</u>	<u>79,560</u>	<u>129,560</u>	<u>50,000</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	26,150	(22,689)	(72,683)	(49,994)
NET CHANGE IN FUND BALANCE	26,150	(22,689)	(72,683)	(49,994)
FUND BALANCE - BEGINNING			397,335	397,335
				-
FUND BALANCE - ENDING	<u>\$ 26,150</u>	<u>\$ (22,689)</u>	<u>\$ 324,652</u>	<u>\$ 347,341</u>

Waterleaf CDD
DS - Series 2014
Statement of Revenues, Expenditures and Changes In Fund Balance
For The Period Starting October 1, 2015 Ending January 31, 2016

	FY2016 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUE				
SPECIAL ASSESSMENT ON ROLL	\$ -	\$ -	\$ 55,760	\$ 55,760.18
SPECIAL ASSESSMENT OFF ROLL	215,820	65,771	65,771	-
INTEREST--INVESTMENT	-	-	2	2
LESS ASSESSMENTS DISCOUNT	(8,993)	-	-	-
TOTAL REVENUE	206,827	65,771	121,534	55,762
EXPENDITURES				
COUNTY ASSESSMENT COLLECTION FEES	8,993	-	-	-
INTEREST EXPENSE (FY2016)	78,683	78,683	78,683	-
INTEREST EXPENSE (Nov 2016)	77,659	-	-	-
PRINCIPAL EXPENSE	35,000	-	-	-
TOTAL EXPENDITURES	200,335	78,683	78,683	-
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	6,493	(12,911)	42,851	55,762
OTHER FINANCING SOURCES (USES)				
TRANSFER IN	-	-	12,908	12,908
TRANSFER OUT (USES)	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	12,908	12,908
NET CHANGE IN FUND BALANCE	6,493	(12,911)	55,759	68,670
FUND BALANCE - BEGINNING	-	-	-	-
FUND BALANCE APPROPRIATED FY15	-	-	105,115	105,115
FUND BALANCE - ENDING	\$ 6,493	\$ (12,911)	\$ 160,874	\$ 173,785

Waterleaf CDD
Series 2013 A & 2014 Capital Projects Fund
Statement of Revenues, Expenditures and Changes In Fund Balance
For The Period Starting October 1, 2015 Ending January 31, 2016

	ACTUAL YEAR-TO-DATE
REVENUE	
INTEREST--INVESTMENT	
DEVELOPER CONTRIBUTION	202,459
TOTAL REVENUE	202,459
 EXPENDITURES	
CONSTRUCTION IN PROGRESS 2014	202,459
	-
TOTAL EXPENDITURES	202,459
 EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	 -
 OTHER FINANCING SOURCES (USES)	
TRANSFER IN FROM ANOTHER FUND	-
PY ADJUSTMENTS	
TOTAL OTHER FINANCING SOURCES (USES)	-
 NET CHANGE IN FUND BALANCE	 -
FUND BALANCE - BEGINNING	0
FUND BALANCE - ENDING	\$ 0

**WATERLEAF CDD
BANK RECONCILIATION
January 31, 2016**

BU

Balance Per Bank Statement	\$ 73,546.54
Less: Outstanding Checks	(8,453.85)
<i>Adjusted Bank Balance</i>	<u>\$ 65,092.69</u>

Beginning Cash Balance Per Books	\$265,207.91
Cash Receipts	55,760.50
Cash Disbursements & fees	(255,875.72)
<i>Balance Per Books</i>	<u>\$ 65,092.69</u>

**WATERLEAF CDD
CHECK REGISTER
FY2016**

Date	Num	Name	Memo	Debit	Credit	Balance
EOY Balance 9-30-2015						4,690.35
10/01/2015		Deposit	O & M	1,480.00		6,170.35
10/01/2015		Deposit	GF 2015-14,15	49,069.52		55,239.87
10/01/2015		Deposit	CF 2015-38,48,49	28,310.76		83,550.63
10/01/2015	2121	Egis Insurance Advisors, LLC	Insurance FY 2016		17,393.00	66,157.63
10/02/2015	2122	BSB DESIGN	2015-49 CF		188.33	65,969.30
10/02/2015	2123	HEIDT DESIGN	CF 2015-48		2,051.72	63,917.58
10/02/2015	2124	DPFG	CDD/Field Mgmt - Oct		5,600.00	58,317.58
10/02/2015	2125	FLORIDA NATIVES NURSERY, INC.	Wetland Svcs		4,540.00	53,777.58
10/02/2015	2126	Genesis	Storm Drain		580.00	53,197.58
10/02/2015	2127	TAMPA ELECTRIC	Electricity		6,130.20	47,067.38
10/02/2015	2128	VALLEYCREST LANDSCAPE DEVEL	Landscape Maint - Sept		14,826.32	32,241.06
10/05/2015		Deposit	O & M	9,831.37		42,072.43
10/06/2015	2129	DPFG Field Services, Inc.	9/13-10/24 - Field P/R		1,080.00	40,992.43
10/06/2015	2130	TAMPA ELECTRIC	5/18-9/17 - Waterleaf PH 3 - SL		762.88	40,229.55
10/13/2015	2131	CRS Building Corp	2015-38 CF		26,070.71	14,158.84
10/15/2015		Deposit	CF 2015-50,52,53,54,55	74,302.40		88,461.24
10/16/2015	2132	Cistech, Inc.	Construction		9,748.21	78,713.03
10/16/2015	2133	GameTime	Construction		55,866.48	22,846.55
10/16/2015	2134	HAMILTON ENGINEERING SURVEYING, II	2015-53 CF		8,112.71	14,733.84
10/16/2015	2135	Moore Art Expressions	2015-54 CF		575.00	14,158.84
10/19/2015	2136	FLORIDA DEPT OF ECONOMIC OPPORTL	Annual Filing Fee FY 2016		175.00	13,983.84
10/20/2015	2137	TAMPA ELECTRIC	Electricity		1,969.62	12,014.22
10/20/2015	2138	AQUATIC SYSTEMS, INC	Lake & Wetland - Oct		787.00	11,227.22
10/20/2015	2139	Atlas Professional Services, Inc.	Web Site		78.17	11,149.05
10/20/2015	2140	DPFG	Performance & Warranty Bond-Tracking		2,500.00	8,649.05
10/20/2015	2141	Genesis	Storm Drain Cleanout - Sept		575.00	8,074.05
10/22/2015	ACH10221	Deluxe Business Prod	Business Products - checks		68.22	8,005.83
10/22/2015		Deposit	CF 2015-18	1,912.63		9,918.46
10/22/2015		Deposit	CF 2015-51, 56, 57	15,600.55		25,519.01
10/23/2015	2142	Danielle Fence Mfg. Co., Inc.	Construction		11,995.00	13,524.01
10/23/2015	2143	HAMILTON ENGINEERING SURVEYING, II	2015-57 CF		1,518.22	12,005.79
10/23/2015	2144	Onsight Signage & Visual Solutions	Construction		2,087.33	9,918.46
10/23/2015	2145	VOID	VOID		0.00	9,918.46
10/23/2015	2146	TAMPA ELECTRIC	Electricity		4,373.63	5,544.83
10/27/2015	2147	CRS Building Corp	2015-38 CF		1,912.63	3,632.20
10/28/2015	2148	STRALEY & ROBIN	Legal Svcs thru 10/15/15		105.00	3,527.20
10/28/2015		Deposit	2013A-1 DS Assessment	6,996.50		10,523.70
10/28/2015		Deposit	Deposit-Tax Coll	368.53		10,892.23
10/29/2015		Deposit	Deposit-Tax Coll	38.56		10,930.79
10/30/2015		Deposit	Series 2013A-1 DS Assessment	5,996.98		16,927.77
10/30/2015	W1030201	WATERLEAF CDD C/O US BANK	DS 2013A-1		5,996.98	10,930.79
10/31/2015		Bank United	WT Service Charge		25.00	10,444.92
EOM Balance				193,907.80	187,692.36	10,444.92
11/01/2015	2149	STEVE FAISON	Mileage - Oct		178.91	10,266.01
11/05/2015		Deposit	GF 2016-01, 02	64,036.36		74,302.37
11/05/2015		Deposit	CF 2015-58,60	16,563.40		90,865.77
11/06/2015	2158	HEIDT DESIGN	Construction		913.40	89,952.37
11/06/2015	2159	Lee & Sharon Jones	2015-60 CF		15,650.00	74,302.37
11/06/2015	2150	American Access Controls	Gate Repairs		2,819.29	71,483.08
11/06/2015	2151	AQUATIC SYSTEMS, INC	Lake & Wetland - Sept		221.00	71,262.08
11/06/2015	2152	DPFG	CDD Mgmt - Nov		5,600.00	65,662.08

**WATERLEAF CDD
CHECK REGISTER
FY2016**

Date	Num	Name	Memo	Debit	Credit	Balance
11/06/2015	2153	Genesis	Storm Drain		845.00	64,817.08
11/06/2015	2154	GRANDVIEW BOTANICALS LANDSCAPE	Mow Retention Ponds- Oct		850.00	63,967.08
11/06/2015	2155	STRALEY & ROBIN	Legal Svcs thru 9/15/15		1,038.50	62,928.58
11/06/2015	2156	U S Bank - Trust Services	Trustee Fees		8,081.25	54,847.33
11/06/2015	2157	VALLEYCREST LANDSCAPE DEVELOPM	Landscape Misc.		44,581.32	10,266.01
11/12/2015		Deposit	Deposit	1,809.50		12,075.51
11/13/2015	2160	Atlas Professional Services, Inc.	Web Site - Nov		60.00	12,015.51
11/13/2015		Deposit	CF 2015-59, 62	24,466.28		36,481.79
11/13/2015	2161	The Fishel Company	2015-62 CF		3,667.28	32,814.51
11/13/2015	2162	VALLEYCREST LANDSCAPE DEVELOPM	2015-59 CF		20,799.00	12,015.51
11/18/2015	2163	Michael Matthews	Fence Repairs		930.00	11,085.51
11/20/2015		Deposit	GF 2016-03	29,707.17		40,792.68
11/20/2015	2164	American Access Controls	Gate Transmitters		2,831.35	37,961.33
11/20/2015	2165	AQUATIC SYSTEMS, INC	Lake & Pond Maint - Nov		787.00	37,174.33
11/20/2015	2166	DPFG Field Services, Inc.	9/26-11/21 - Field Admin		1,110.00	36,064.33
11/20/2015	2167	Dun Rite Construction Services Inc	Remove Sidewalk		3,200.00	32,864.33
11/20/2015	2168	Earth Tech Property Solutions	Pest Control		145.00	32,719.33
11/20/2015	2169	GRANDVIEW BOTANICALS LANDSCAPE	Mowing Retention Ponds,Drainage		850.00	31,869.33
11/20/2015	2170	HALLELUJAH POOLS	Pool Maint		2,725.00	29,144.33
11/20/2015	2171	U S Bank - Trust Services	Trustee Fees - 2014A		3,232.50	25,911.83
11/20/2015	2172	VALLEYCREST LANDSCAPE DEVELOPM	Landscape Maint - Nov		14,826.32	11,085.51
11/20/2015		Deposit	CF 2015-63, 64	14,850.30		25,935.81
11/20/2015	2173	GameTime	2015-63 CF		1,185.15	24,750.66
11/20/2015	2174	Onsight Signage & Visual Solutions	2015-64 CF		13,665.15	11,085.51
11/25/2015		Deposit	CF 2015-65,66	7,697.50		18,783.01
11/25/2015	2175	VALLEYCREST LANDSCAPE DEVELOPM	2015-66 CF		6,952.50	11,830.51
11/25/2015	2176	WILLIS OF ALABAMA, INC	CF 2015-65		745.00	11,085.51
11/30/2015		Deposit	Tax Collections	21,171.44		32,256.95
TOTAL				180,301.95	158,489.92	32,256.95
12/01/2015	2177	DPFG	CDD Mgmt - Dec		5,600.00	27,117.82
12/01/2015	2178	DPFG Field Services, Inc.	11/22-12/19 - P/R		927.00	26,190.82
12/08/2015		Deposit	GF 2016-04	3,510.00		29,700.82
12/08/2015		Deposit	Tax Collections	74,160.52		103,861.34
12/08/2015		Deposit	CF 2015-68 & 69	14,595.00		118,456.34
	2179	Dun Rite Construction Services Inc	CF 2015-68		9,875.00	108,581.34
	2180	HEIDT DESIGN	CF 2015-69		4,720.00	103,861.34
12/09/2015	2181	Atlas Professional Services, Inc.	Web Site Set Up		240.00	103,621.34
12/09/2015	2182	Dun Rite Construction Services Inc	Sidewalks		3,000.00	100,621.34
12/09/2015	2183	VALLEYCREST LANDSCAPE DEVELOPM	Misc. Svcs		270.00	100,351.34
12/09/2015	2184	Bright House	12/2-1/1 - 13151 Waterleaf Vista Blvd		68.93	100,282.41
12/11/2015		Deposit	CF 2015-70	22,797.50		123,079.91
12/11/2015	2185	Permacast, LLC	CF 2015-70		22,797.50	100,282.41
12/10/2015	2186	AQUATIC SYSTEMS, INC	Lake & Pond Maint - Dec		787.00	99,495.41
12/10/2015	2187	Earth Tech Property Solutions	Pest Control		145.00	99,350.41
12/10/2015	2188	Genesis	Storm Drain		480.00	98,870.41
12/10/2015	2189	Panther Trace CDD	Clubhouse Rental		25.00	98,845.41
12/10/2015	2190	TAMPA BAY TIMES	Legal Ad		38.72	98,806.69
12/10/2015	2191	TAMPA ELECTRIC	Electricity		5,545.00	93,261.69
12/10/2015	2192	VALLEYCREST LANDSCAPE DEVELOPM	Landscape Enhancement		675.00	92,586.69
12/17/2015		Deposit	O & M (Builder)	740.00		93,326.69
12/18/2015		Deposit	Tax Collection	172,783.37		266,110.06
12/30/2015	ACH12302	Paychex	BOS Mtg - 12/10/15 - Fees		40.95	266,069.11

**WATERLEAF CDD
CHECK REGISTER
FY2016**

Date	Num	Name	Memo	Debit	Credit	Balance
12/30/2015	20000	IRA D. DRAPER	BOS Mtg - 12/10/15		183.87	265,885.24
12/30/2015	20002DD	Lori Price	BOS Mtg - 12/10/15		183.87	265,701.37
12/30/2015	20001	Michael Lawson	BOS Mtg - 12/10/15		184.70	265,516.67
12/30/2015	ACH12302	Paychex	BOS Mtg - 12/10/15		124.06	265,392.61
12/30/2015	20003	THEODORE SANDERS	BOS Mtg - 12/10/15		184.70	265,207.91
TOTAL				288,586.39	56,096.30	265,207.91
01/01/2016	2193	DPFG	CDD/Field Mgmt - Jan		5,600.00	259,607.91
01/01/2016	2194	TAMPA ELECTRIC	Electricity		5,170.00	254,437.91
01/04/2016		Deposit	Rental	75.00		254,512.91
01/05/2016	2195	WATERLEAF CDD C/O US BANK	Tax Collection Distribution		167,611.59	86,901.32
01/05/2016	2196	Metro Development Group, LLC	Ph Reimbursement		40.91	86,860.41
01/05/2016	2197	AQUATIC SYSTEMS, INC	Lake & Pond Maint - Jan		787.00	86,073.41
01/05/2016	2198	Bright House	1/1-2/2 - 13151 Waterleaf Vista Blvd		69.56	86,003.85
01/05/2016	2199	Genesis	Storm Drain		285.00	85,718.85
01/05/2016	2200	HALLELUJAH POOLS	Pool Maint - Dec		1,475.00	84,243.85
01/05/2016	2201	TAMPA ELECTRIC	Electricity		5,615.90	78,627.95
01/06/2016	2202	Poop 911	Pet Waste Removal - Dec		71.60	78,556.35
01/06/2016	2203	Earth Tech Property Solutions	Pest Control		145.00	78,411.35
01/07/2016		Deposit	Tax Collections	24,048.31		102,459.66
01/07/2016	2204	Atlas Professional Services, Inc.	Web Site Hosting - Dec		60.00	102,399.66
01/07/2016	2205	Bright House	12/16-1/15 - 13151 Waterleaf Vista Blvd		154.28	102,245.38
01/07/2016	2206	Genesis	Misc.		85.00	102,160.38
01/07/2016	2207	HALLELUJAH POOLS	Pool Maint - Jan		1,475.00	100,685.38
01/07/2016	2208	HAMILTON ENGINEERING SURVEYING, II	Engineering Svcs - Nov		1,000.00	99,685.38
01/07/2016	2209	STRALEY & ROBIN	Legal Svcs thru 12/15/15		64.45	99,620.93
01/07/2016	2210	VALLEYCREST LANDSCAPE DEVELOPMENT	Landscape		15,973.32	83,647.61
01/07/2016	2211	Genesis	NPDES/Storm Drain		630.00	83,017.61
01/12/2016	2212	VOID	VOID		0.00	83,017.61
01/12/2016	2213	VALLEYCREST LANDSCAPE DEVELOPMENT	Landscape Maint - Jan		14,826.32	68,191.29
01/15/2016		Deposit	Tax Interest	14.39		68,205.68
01/19/2016	2214	Atlas Professional Services, Inc.	Web Site Hosting - Jan		60.00	68,145.68
01/19/2016	2215	Bright House	1/16-2/15 - Cable/Internet		180.28	67,965.40
01/19/2016	2216	DPFG Field Services, Inc.	12/20-1/16 - P/R		948.00	67,017.40
01/19/2016		ADP	ADP fee		77.90	66,939.50
01/20/2016	2217	STEVE FAISON	Travel - Oct		222.95	66,716.55
01/20/2016	2218	STEVE FAISON	Travel - Nov		267.85	66,448.70
01/20/2016	2219	STEVE FAISON	Travel - Dec		256.01	66,192.69
01/21/2016	2220	Egis Insurance Advisors, LLC	Insurance		632.00	65,560.69
01/21/2016	2221	VOID	VOID		0.00	65,560.69
01/21/2016	243	Bank United	Wire transfer fee		25.00	65,535.69
01/21/2016		Deposit	CF 2015-71,74, 75, 76, 77	23,056.60		88,592.29
01/21/2016	2222	Danielle Fence Mfg. Co., Inc.	2015-74 CF		11,995.00	76,597.29
01/21/2016	2223	FAULKNER ENGINEERING SERVICES, INC	2015-77 CF		286.04	76,311.25
01/21/2016	2224	HEIDT DESIGN	2015-76 CF		201.25	76,110.00
01/21/2016	2225	Onsight Signage & Visual Solutions	2015-71 CF		3,239.75	72,870.25
01/21/2016	2226	The Fishel Company	2015-75 CF		7,334.56	65,535.69
01/21/2016		Deposit	CF 20415-79	8,566.20		74,101.89
01/21/2016	01212016v	The Fishel Company	2015-79 CF		8,566.20	65,535.69
01/25/2016	2227	STRALEY & ROBIN	Legal Svcs thru 1/15/16		443.00	65,092.69
TOTAL				55,760.50	255,875.72	65,092.69

EXHIBIT 3

RESOLUTION 2016-1

A RESOLUTION DESIGNATING OFFICERS OF THE WATERLEAF COMMUNITY DEVELOPMENT DISTRICT

WHEREAS, the Board of Supervisors of the Waterleaf Community Development District during the business meeting held on March 1, 2016 desires to appoint the below recited persons to the offices specified.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WATERLEAF COMMUNITY DEVELOPMENT DISTRICT:

1. The following persons were appointed to the offices shown, to wit:

_____	Chairman
_____	Vice Chairman
<u>Bruce St.Denis</u>	Secretary
<u>Patricia Comings- Thibault</u>	Treasurer
<u>Bruce St. Denis & Maik Aagaard</u>	Assistant Treasurer
<u>Carolyn Stewart & Janet Johns</u>	Assistant Secretary
_____	Assistant Secretary
_____	Assistant Secretary
_____	Assistant Secretary

2. That this resolution supersedes all previous resolutions and motions designating, electing or appointing officers adopted by the Board of Supervisors of the Waterleaf Community Development District and are hereby declared null and void.

Adopted this 1st day of March, 2016.

Signature

Signature

Printed Name

Printed Name

Title:
 Secretary
 Assistant Secretary

Title:
 Chairperson
 Vice Chairperson



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Reimbursement and Credit
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Municipal District Services
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Redevelopment District
Affordable Housing Financing
Other Public Financing
Compliance
Entitlement Analysis
Cash Flow Feasibility Analysis

Disclosure Services
Engineering Services
Project Management Services
Capital Markets Group
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CDD Management Services
Look Back Diagnostic Review
Lender Services
Asset Management Services
Portfolio Management Services
Economic Impact
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