

***WATERLEAF
COMMUNITY DEVELOPMENT DISTRICT***

Advanced Meeting Package

***Board of Supervisors
Meeting***

***Thursday
December 10, 2015***

6:00 p.m.

At:

***Panther Trace Clubhouse
12515 Bramfield Drive
Riverview, Florida***

Note: The Advanced Meeting Package is a working document and thus all materials are considered DRAFTS prior to presentation and Board acceptance, approval or adoption.

Waterleaf Community Development District

Development Planning and Financing Group
15310 Amberly Drive, Suite 175, Tampa, Florida 33647
Phone: 813-374-9105

Board of Supervisors
**Waterleaf Community
Development District**

Dear Board Members:

The Meeting of the Board of Supervisors of the Waterleaf Community Development District is scheduled for Thursday, **December 10, 2015 at 6:00 p.m.** at the Panther Trace Clubhouse at 12515 Bramfield Drive Riverview, Florida.

The advanced copy of the agenda for the meeting is attached along with associated documentation. Any additional support material will be forwarded to you under separate cover or distributed at the meeting.

The balance of the agenda is routine in nature and staff will present their reports at the meeting. If you have any questions, please contact me.

Sincerely,

Bruce St. Denis

Bruce St. Denis
District Manager

WATERLEAF COMMUNITY DEVELOPMENT DISTRICT

Date of Meeting: Thursday December 10, 2015
Time: 6:00 p.m.
Location: Panther Trace Clubhouse
12515 Bramfield Drive
Riverview, Fl.
Conference Call No: 712.432.1500
Code: 434537#

Business Meeting Agenda

	Exhibit(s)
I. Roll Call	
II. Audience Comments	
III. Administrative Matters	
a. Approval of Minutes of August 4, 2015 Meeting	1
b. Approval of the Minutes of August 20, 2015 Meeting	2
c. Acceptance of Financial Statements	3
IV. Business Matters	
a. Additional Items	
V. Staff Reports	
a. Manager	

Exhibit(s)

- b.** Attorney
- c.** Engineer

- VI.** Public Comments

- VII.** Supervisor Requests

- VIII.** Adjournment

EXHIBIT 1

1 **MINUTES OF MEETING**
2 **WATERLEAF**
3 **COMMUNITY DEVELOPMENT DISTRICT**
4

5 The Regular Meeting of the Board of Supervisors of the Waterleaf Community Development
6 District was held on Tuesday, August 4, 2015 at 10:00 a.m. at the Offices of Metro Development Group,
7 2502 N. Rocky Point Drive, Suite 1050, Tampa, Florida.

8 **FIRST ORDER OF BUSINESS - Roll Call**

9 Mr. St. Denis called the meeting to order.

10 Present and constituting a quorum were:

11 Doug Draper	Board Supervisor, Vice Chairman
12 Lori Price	Board Supervisor, Assistant Secretary
13 Anthony Brannan	Board Supervisor, Assistant Secretary

14 Also present were:

15 Bruce St. Denis	District Manager
16 Patricia Comings-Thibault	District Accountant (via telephone)
17 Mark Straley	District Counsel, Straley & Robin (via telephone)

18 **SECOND ORDER OF BUSINESS - Audience Comments on Agenda Items**

19 There being none, the next item followed.

20 **THIRD ORDER OF BUSINESS - Administrative Items:**

21 **A. Approval of Minutes of July 7, 2015 Meeting**

22 Mr. St. Denis presented the July 7, 2015 Regular Meeting minutes and asked for comments or
23 questions.

24 On a MOTION by Mr. Draper, SECONDED by Mr. Brannan, WITH ALL IN FAVOR, the Board
25 approved the July 7, 2015 minutes of the Board of Supervisors' meeting for the Waterleaf Community
26 Development District.

27
28 **B. Acceptance of Financial Statements**

29 Ms. Comings-Thibault presented the Financial Statements and asked for comments or questions.

30 On a MOTION by Mr. Draper, SECONDED by Ms. Price, WITH ALL IN FAVOR, the Board accepted
31 the Unaudited Financial Statements as of June 30, 2015 for the Waterleaf Community Development
32 District.

33
34 **FOURTH ORDER OF BUSINESS-Business Matters**

35 **A. Ratification of the Brighthouse Gate Phone Line**

36 Mr. St. Denis presented the proposal for the Brighthouse Gate Phone Line in the amount of \$50
37 monthly for a period of three years and asked for comments and questions.

38 On a MOTION by Mr. Draper, SECONDED by Mr. Brannan, WITH ALL IN FAVOR, the Board ratified
39 the Brighthouse Gate Phone Line in the amount of \$50 monthly for a period of three years for the
40 Waterleaf Community Development District.

41
42 **B. Review and Approval of the FY 2015-2016 Meeting Schedule**

43 Mr. St. Denis presented the FY 2015-2016 Meeting Schedule and asked for comments and
44 questions.

1 On a MOTION by Mr. Draper, SECONDED by Ms. Price, WITH ALL IN FAVOR, the Board adopted
2 the FY 2015-2016 Meeting Schedule for the Waterleaf Community Development District.

3
4 **C. Discussion Regarding the District Website Required by October 2015 by Florida Statute**
5 Mr. St. Denis presented the District Website Required by October 2015 by Florida Statute and
6 asked for comments and questions.

7 On a MOTION by Mr. Draper, SECONDED by Mr. Brannan, WITH ALL IN FAVOR, the Board
8 authorized the Chairman to negotiate and enter into a contract for the District Website service for
9 ratification by the Board the at the next meeting for the Waterleaf Community Development District.

10
11 **FIFTH ORDER OF BUSINESS - Staff Reports**

12 **A. Manager**

13 There being none, the next item followed.

14 **B. Attorney**

15 There being none, the next item followed.

16 **C. Engineer**

17 There being none, the next item followed.

18 **SIXTH ORDER OF BUSINESS - Public Comments**

19 There being none, the next item followed.

20 **SEVENTH ORDER OF BUSINESS - Supervisors Requests**

21 There being none, the next item followed.

22 **EIGHTH ORDER OF BUSINESS – Adjournment**

23
24 On a MOTION by Mr. Draper, SECONDED by Ms. Price, WITH ALL IN FAVOR, the Board adjourned
25 the meeting for the Waterleaf Community Development District.

26
27 **Each person who decides to appeal any decision made by the Board with respect to any matter*
28 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*
29 *proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

30
31
32 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed**
33 **meeting held on _____.**

34
35
36 _____
37 **Signature**

36 _____
37 **Signature**

38
39 _____
40 **Printed Name**

38
39 _____
40 **Printed Name**

41 **Title:** Secretary Assistant Secretary

41 **Title:** Chairman Vice Chairman

EXHIBIT 2

1 **MINUTES OF MEETING**
2 **WATERLEAF**
3 **COMMUNITY DEVELOPMENT DISTRICT**
4

5 The Special Meeting of the Board of Supervisors of the Waterleaf Community Development
6 District was held on Thursday, August 20, 2015 at 6:30 p.m. at the Offices of Metro Development Group,
7 2502 N. Rocky Point Drive, Suite 1050, Tampa, Florida.

8 **FIRST ORDER OF BUSINESS - Roll Call**

9 Mr. St. Denis called the meeting to order.

10 Present and constituting a quorum were:

11 Doug Draper	Board Supervisor, Vice Chairman
12 Lori Price	Board Supervisor, Assistant Secretary
13 Anthony Brannan	Board Supervisor, Assistant Secretary

14 Also present were:

15 Bruce St. Denis	District Manager
16 Patricia Comings-Thibault	District Accountant (via telephone)
17 Mark Straley	District Counsel, Straley & Robin (via telephone)

18 **SECOND ORDER OF BUSINESS - Presentation of the FY 2015-2016 Proposed**
19 **Waterleaf CDD Budget**

20 Mr. St. Denis presented the FY 2015-2016 Proposed Waterleaf CDD Budget and asked for
21 comments and questions.

22 On a MOTION by Mr. Draper, SECONDED by Ms. Price, WITH ALL IN FAVOR, the Board adopted
23 the FY 2015-2016 Proposed Budget for the Waterleaf Community Development District.

24
25 **THIRD ORDER OF BUSINESS – Presentation of the Amenity Rules and Procedures**

26 Mr. St. Denis presented the Amenity Rules and Procedures and asked for comments and
27 questions.

28 On a MOTION by Mr. Draper, SECONDED by Ms. Price, WITH ALL IN FAVOR, the Board approved
29 the Amenity Rules and Procedures for the Waterleaf Community Development District.

30
31 **FOURTH ORDER OF BUSINESS- Public Comments**

32 There being none, the next item followed.

33 **FIFTH ORDER OF BUSINESS - Adjournment**

34 On a MOTION by Mr. Draper, SECONDED by Ms. Price, WITH ALL IN FAVOR, the Board adjourned
35 the meeting for the Waterleaf Community Development District.

36
37 **Each person who decides to appeal any decision made by the Board with respect to any matter*
38 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*
39 *proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

40
41 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed**
42 **meeting held on _____.**
43
44
45 _____

1 **Signature**
2
3 _____
4 **Printed Name**
5 **Title:** **Secretary** **Assistant Secretary**
6

Signature

Printed Name
Title: **Chairman** **Vice Chairman**

EXHIBIT 3

Waterleaf Community Development District

Financial Statements
(Unaudited)

Preliminary

Period Ending
October 31, 2015

Waterleaf CDD
Balance Sheet
October 31, 2015
Preliminary

	GENERAL FUND	----- DS SERIES 2013A -----			DS2014	CAP PROJ 2014	CONSOLIDATED TOTAL
		2013 A1	2013 A2	2013 A3			
<u>ASSETS:</u>							
CASH	\$ 10,445						\$ 10,445
INVESTMENTS:							
REVENUE FUND	-	220,489	54,907	3	86,378	-	361,777
CAPITAL INTEREST FUND	-	-	-	79,609	-	-	79,609
RESERVE FUND	-	222,688	294,313	185,940	97,417	-	800,357
INTEREST FUND	-	-	33	-	-	-	33
PREPAYMENT FUND	-	-	207,540	131,784	-	-	339,324
CONSTRUCTION FUND	-	-	-	-	-	-	-
RECEIVABLE FROM DEVELOPER	74,549	-	-	-	-	55,076	129,625
DUE FROM OTHER FUNDS	-	7,261	-	-	-	-	14,523
PREPAID EXPENSES	-	-	-	-	-	-	-
UTILITY DEPOSIT	9,715	-	-	-	-	-	9,715
TOTAL ASSETS	\$ 94,709	\$ 450,438	\$ 556,793	\$ 397,336	\$ 183,795	\$ 55,076	\$ 1,745,409
<u>LIABILITIES:</u>							
ACCOUNTS PAYABLE	\$ 70,279	\$ -	\$ -	\$ -	\$ -	\$ 55,076	\$ 125,355
DUE TO OTHER FUNDS	7,261	-	-	-	-	-	7,261
<u>FUND BALANCE:</u>							
NONSPENDABLE:							
PREPAID AND DEPOSITS	9,715	-	-	-	-	-	9,715
RESTRICTED FOR:							
DEBT SERVICE		450,438	556,793	397,336	183,795		1,588,362
UNASSIGNED:	7,454	-	-	-	-	-	7,454
TOTAL LIABILITIES & FUND BALANCE	\$ 94,709	\$ 450,438	\$ 556,793	\$ 397,336	\$ 183,795	\$ 55,076	\$ 1,738,147

Waterleaf CDD
General Fund
Statement of Revenues, Expenditures and Changes In Fund Balance
FY2016 - For The Period Ending October 31, 2015
Preliminary

	FY2016 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUES				
ASSESSMENTS - ON ROLL	\$ 223,150	\$ -	\$ -	\$ -
DEVELOPER CONTRIBUTION - O&M	271,514	87,653	87,653	-
INTEREST	-	-	-	-
TOTAL REVENUES	494,664	87,653	87,653	-
EXPENDITURES				
ADMINISTRATIVE:				
BOARD OF SUPERVISORS PAYROLL	12,000	1,000	-	1,000
PAYROLL TAXES	918	77	-	77
ADP FEE	600	50	-	50
MANAGEMENT CONSULTING SERVICES	24,000	2,000	2,000	-
ACCOUNTING SERVICES - CONSTRUCTION	-	-	2,500	(2,500)
GENERAL ADMINISTRATIVE	3,600	300	300	-
BANKING FEES	225	19	25	(6)
MISCELLANEOUS	500	42	213	(172)
AUDITING	2,400	-	-	-
TRAVEL PER DIEM - MILEAGE	500	42	179	(137)
INSURANCE (Liability, Property & Casualty)	16,653	16,653	17,393	(740)
REGULATORY AND PERMIT FEES	175	175	175	-
LEGAL ADVERTISEMENTS	1,500	125	461	(336)
ENGINEERING SERVICES	5,000	417	-	417
LEGAL SERVICES	5,000	417	105	312
PERFORMANCE & WARRANTY BOND PREMIUM	5,000	-	-	-
WEBSITE HOSTING	1,995	166	78	88
TOTAL ADMINISTRATIVE	80,066	21,481	23,429	(1,948)
DEBT SERVICE:				
TRUST FUND ACCOUNTING	3,600	300	300	-
ARBITRAGE	500	-	-	-
DISSEMINATING AGENT	5,000	-	-	-
TRUSTEE FEES	11,315	11,315	11,314	1
TOTAL DEBT SERVICE	20,415	11,615	11,614	1
PHYSICAL ENVIRONMENT				
STREETPOLE LIGHTING	35,000	2,917	1,717	1,199
ELECTRICITY (IRRIG & POND PUMPS)	7,500	625	426	199
WATER	24,000	2,000	-	2,000
LANDSCAPE MAINTENANCE	72,108	6,009	14,826	(8,817)
LANDSCAPE REPLENISHMENT	96,916	8,076	29,327	(21,251)
IRRIGATION MAINTENANCE	4,320	360	428	(68)
POND MAINTENANCE	16,424	1,369	1,637	(268)
GATE MAINTENANCE	5,000	417	-	417
SOLID WASTE DISPOSAL	3,720	310	-	310
POND EROSION	5,000	417	-	417
PLANNING & COORDINATION SERVICES	36,000	3,000	3,000	-
FIELD MANAGER / SUPV	16,800	1,400	-	1,400
CONTINGENCY	7,500	625	1,775	(1,150)
TOTAL PHYSICAL ENVIRONMENT	330,288	27,524	53,137	(25,613)

Waterleaf CDD
General Fund
Statement of Revenues, Expenditures and Changes In Fund Balance
FY2016 - For The Period Ending October 31, 2015
Preliminary

	FY2016 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
AMENITY CENTER OPERATIONS				
POOL MAINTENANCE CONTRACT	7,200	600	1,100	(500)
POOL MAINTENANCE & REPAIRS	3,500	292	-	292
POOL PERMITS	275	-	-	-
CH ELECTRIC UTILITY	14,400	1,200	-	1,200
CH WATER UTILITY	10,500	875	-	875
CH REFUSE SERVICE	2,100	175	-	175
CH CLEANING & MAINT	5,520	460	225	235
CH INTERNET	2,280	190	-	190
CH PEST CONTROL	1,020	85	-	85
CH LANDSCAPE MAINTENANCE	8,100	675	-	675
CH MISCELLANEOUS REPAIRS & MAINT	7,000	583	-	583
MISCELLANEOUS - CONTINGENCY	2,000	167	-	167
TOTAL FIELD OPERATIONS	63,895	5,302	1,325	3,977
TOTAL EXPENDITURES	494,664	65,922	89,505	(23,583)
OTHER REVENUE & (EXPENSES):				
FUNDING FOR CONSTRUCTION EXP	-	-	3,200	3,200
CONSTRUCTION RELATED EXPENSES	-	-	(3,200)	(3,200)
TOTAL OTHER	-	-	-	-
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	-	21,731	(1,852)	(23,583)
FUND BALANCE - BEGINNING	20,732	20,732	19,020	1,712
FUND BALANCE - ENDING	20,732	42,463	17,169	(21,871)

Total Assessments budget at gross, budget to date at Net and Actuals are net.

Waterleaf CDD
DS - Series 2013 A-1
Statement of Revenues, Expenditures and Changes In Fund Balance
FY2016 - For The Period Ending October 31, 2015

	<u>ADOPTED BUDGET</u>	<u>BUDGET YEAR-TO-DATE</u>	<u>ACTUAL YEAR-TO-DATE</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>
REVENUE				
SPECIAL ASSESSMENT ON ROLL	\$ 222,288	\$ -	\$ -	\$ -
SPECIAL ASSESSMENT OFF ROLL	19,764	-	-	-
INTEREST--INVESTMENT	-	-	1	1
LESS ASSESSMENTS DISCOUNT	(10,086)	-	-	-
TOTAL REVENUE	<u>231,967</u>	<u>-</u>	<u>1</u>	<u>1</u>
EXPENDITURES				
COUNTY ASSESSMENT COLLECTION FEES	10,086	-	-	-
INTEREST EXPENSE (May1, 2016)	97,688	-	-	-
INTEREST EXPENSE (Nov1. 2016)	97,688	-	-	-
PRINCIPAL EXPENSE	25,000	-	-	-
TOTAL EXPENDITURES	<u>230,462</u>	<u>-</u>	<u>-</u>	<u>-</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	1,505	-	1	1
OTHER FINANCING SOURCES (USES)				
TRANSFERS-IN	-	-	7,074	7,074
TRANSFER -OUT (USES)	-	-	(18,940)	(18,940)
TOTAL OTHER FINANCING SOURCES (USES)	<u>-</u>	<u>-</u>	<u>(11,866)</u>	<u>(11,866)</u>
NET CHANGE IN FUND BALANCE	1,505	-	(11,865)	(11,865)
FUND BALANCE - BEGINNING			462,302	462,302
FUND BALANCE - ENDING	<u><u>\$ 1,505</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 450,438</u></u>	<u><u>\$ 450,438</u></u>

Waterleaf CDD
DS -Series 2013 A-2
Statement of Revenues, Expenditures and Changes In Fund Balance
FY2016 - For The Period Ending October 31, 2015

	<u>ADOPTED BUDGET</u>	<u>BUDGET YEAR-TO-DATE</u>	<u>A2 ACTUAL YEAR-TO-DATE</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>
REVENUE				
SPECIAL ASSESSMENT ON ROLL	\$ -	\$ -	\$ -	\$ -
SPECIAL ASSESSMENT OFF ROLL	324,729	48,806	48,806	-
INTEREST	-	-	2	2
LESS ASSESSMENTS DISCOUNT	(13,530)	-	-	-
TOTAL REVENUE	<u>311,199</u>	<u>48,806</u>	<u>48,808</u>	<u>2</u>
EXPENDITURES				
COUNTY ASSESSMENT COLLECTION FEES	13,530	-	-	-
INTEREST EXPENSE (FY 2016)	130,125	-	-	-
INTEREST EXPENSE (Nov1, 2016)	130,125	-	-	-
PRINCIPAL RETIREMENT	-	-	-	-
TOTAL EXPENDITURES	<u>273,780</u>	<u>-</u>	<u>-</u>	<u>-</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	37,419	48,806	48,808	2
OTHER FINANCING SOURCES (USES)				
TRANSFERS-IN	-	-	6,032	6,032
TRANSFER-OUT (USES)	-	-	(7,074)	(7,074)
TOTAL OTHER FINANCING SOURCES (USES)	<u>-</u>	<u>-</u>	<u>(1,042)</u>	<u>(1,042)</u>
NET CHANGE IN FUND BALANCE	37,419	48,806	47,766	(1,040)
FUND BALANCE - BEGINNING	-	-	509,027	509,027
FUND BALANCE - ENDING	<u><u>\$ 37,419</u></u>	<u><u>\$ 48,806</u></u>	<u><u>\$ 556,793</u></u>	<u><u>\$ 507,987</u></u>

Waterleaf CDD
2013 A-3 DEBT SERVICE
Statement of Revenues, Expenditures and Changes In Fund Balance
FY2016 - For The Period Ending October 31, 2015

	<u>ADOPTED BUDGET</u>	<u>BUDGET YEAR-TO-DATE</u>	<u>A3 ACTUAL YEAR-TO-DATE</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>
REVENUE				
SPECIAL ASSESSMENT ON ROLL	\$ -	\$ -	\$ -	\$ -
SPECIAL ASSESSMENT OFF ROLL	202,111	-	-	-
INTEREST--INVESTMENT	-	-	2	2
LESS ASSESSMENTS DISCOUNT	(8,421)	-	-	-
TOTAL REVENUE	<u>193,690</u>	<u>-</u>	<u>2</u>	<u>2</u>
EXPENDITURES				
COUNTY ASSESSMENT COLLECTION FEES	8,421	-	-	-
INTEREST EXPENSE (FY2016)	79,560	-	-	-
INTEREST EXPENSE (Nov 2016)	79,560	-	-	-
PRINCIPAL EXPENSE	-	-	-	-
TOTAL EXPENDITURES	<u>167,541</u>	<u>-</u>	<u>-</u>	<u>-</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	26,150	-	2	2
NET CHANGE IN FUND BALANCE	26,150	-	2	2
FUND BALANCE - BEGINNING			397,335	397,335
				-
FUND BALANCE - ENDING	<u>\$ 26,150</u>	<u>\$ -</u>	<u>\$ 397,336</u>	<u>\$ 397,336</u>

Waterleaf CDD
DS - Series 2014
Statement of Revenues, Expenditures and Changes In Fund Balance
FY2016 - For The Period Ending October 31, 2015

	FY2016 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUE				
SPECIAL ASSESSMENT ON ROLL	\$ -	\$ -	\$ -	\$ -
SPECIAL ASSESSMENT OFF ROLL	215,820	65,771	65,771	-
INTEREST--INVESTMENT	-	-	0	0
LESS ASSESSMENTS DISCOUNT	(8,993)	-	-	-
TOTAL REVENUE	206,827	65,771	65,772	0
EXPENDITURES				
COUNTY ASSESSMENT COLLECTION FEES	8,993	-	-	-
INTEREST EXPENSE (FY2016)	78,683	-	-	-
INTEREST EXPENSE (Nov 2016)	77,659	-	-	-
PRINCIPAL EXPENSE	35,000	-	-	-
TOTAL EXPENDITURES	200,335	-	-	-
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	6,492	65,771	65,772	0
OTHER FINANCING SOURCES (USES)				
TRANSFER IN	-	-	12,908	12,908
TRANSFER OUT (USES)	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	12,908	12,908
NET CHANGE IN FUND BALANCE	6,492	65,771	78,680	12,908
FUND BALANCE - BEGINNING	-	-	-	-
FUND BALANCE APPROPRIATED FY15	-	-	105,115	105,115
FUND BALANCE - ENDING	\$ 6,492	\$ 65,771	\$ 183,795	\$ 118,024

Waterleaf CDD
Series 2013 A & 2014 Capital Projects Fund
Statement of Revenues, Expenditures and Changes In Fund Balance
FY2016 - For The Period Ending October 31, 2015

	ACTUAL YEAR-TO-DATE
REVENUE	
INTEREST--INVESTMENT	
DEVELOPER CONTRIBUTION	52,089
TOTAL REVENUE	52,089
 EXPENDITURES	
CONSTRUCTION IN PROGRESS 2014	52,089
	-
TOTAL EXPENDITURES	52,089
 EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	-
 OTHER FINANCING SOURCES (USES)	
TRANSFER IN FROM ANOTHER FUND	-
PY ADJUSTMENTS	
TOTAL OTHER FINANCING SOURCES (USES)	-
 NET CHANGE IN FUND BALANCE	 -
 FUND BALANCE - BEGINNING	 -
 FUND BALANCE - ENDING	\$ -

WATERLEAF CDD
BANK RECONCILIATION
October 31, 2015

BU

Balance Per Bank Statement	\$ 27,102.98
Less: Outstanding Checks	(16,658.06)
<i>Adjusted Bank Balance</i>	<u>\$ 10,444.92</u>

Beginning Cash Balance Per Books	\$4,690.35
Cash Receipts	193,907.80
Cash Disbursements & fees	(188,153.23)
<i>Balance Per Books</i>	<u>\$ 10,444.92</u>

**WATERLEAF CDD
CHECK REGISTER
FY2016**

Date	Num	Name	Memo	Debit	Credit	Balance
EOY Balance 9-30-2015						4,690.35
10/01/2015		Deposit	O & M	1,480.00		6,170.35
10/01/2015		Deposit	GF 2015-14,15	49,069.52		55,239.87
10/01/2015		Deposit	CF 2015-38,48,49	28,310.76		83,550.63
10/01/2015	2121	Egis Insurance Advisors, LLC	Insurance FY 2016		17,393.00	66,157.63
10/02/2015	2122	BSB DESIGN	2015-49 CF		188.33	65,969.30
10/02/2015	2123	HEIDT DESIGN	CF 2015-48		2,051.72	63,917.58
10/02/2015	2124	DPFG	CDD/Field Mgmt - Oct		5,600.00	58,317.58
10/02/2015	2125	FLORIDA NATIVES NURSERY, INC.	Wetland Svcs		4,540.00	53,777.58
10/02/2015	2126	Genesis	Storm Drain		580.00	53,197.58
10/02/2015	2127	TAMPA ELECTRIC	Electricity		6,130.20	47,067.38
10/02/2015	2128	VALLEYCREST LANDSCAPE DEVEL	Landscape Maint - Sept		14,826.32	32,241.06
10/05/2015		Deposit	O & M	9,831.37		42,072.43
10/06/2015	2129	DPFG Field Services, Inc.	9/13-10/24 - Field P/R		1,080.00	40,992.43
10/06/2015	2130	TAMPA ELECTRIC	5/18-9/17 - Waterleaf PH 3 - SL		762.88	40,229.55
10/13/2015	2131	CRS Building Corp	2015-38 CF		26,070.71	14,158.84
10/15/2015		Deposit	CF 2015-50,52,53,54,55	74,302.40		88,461.24
10/16/2015	2132	Cistech, Inc.	Construction		9,748.21	78,713.03
10/16/2015	2133	GameTime	Construction		55,866.48	22,846.55
10/16/2015	2134	HAMILTON ENGINEERING SURVEYING	2015-53 CF		8,112.71	14,733.84
10/16/2015	2135	Moore Art Expressions	2015-54 CF		575.00	14,158.84
10/19/2015	2136	FLORIDA DEPT OF ECONOMIC OPPORTUNITY	Annual Filing Fee FY 2016		175.00	13,983.84
10/20/2015	2137	TAMPA ELECTRIC	Electricity		1,969.62	12,014.22
10/20/2015	2138	AQUATIC SYSTEMS, INC	Lake & Wetland - Oct		787.00	11,227.22
10/20/2015	2139	Atlas Professional Services, Inc.	Web Site		78.17	11,149.05
10/20/2015	2140	DPFG	Performance & Warranty Bond-Tracking		2,500.00	8,649.05
10/20/2015	2141	Genesis	Storm Drain Cleanout - Sept		575.00	8,074.05
10/22/2015	ACH10221	Deluxe Business Prod	Business Products - checks		68.22	8,005.83
10/22/2015		Deposit	CF 2015-18	1,912.63		9,918.46
10/22/2015		Deposit	CF 2015-51, 56, 57	15,600.55		25,519.01
10/23/2015	2142	Danielle Fence Mfg. Co., Inc.	Construction		11,995.00	13,524.01
10/23/2015	2143	HAMILTON ENGINEERING SURVEYING	2015-57 CF		1,518.22	12,005.79
10/23/2015	2144	Onsight Signage & Visual Solutions	Construction		2,087.33	9,918.46
10/23/2015	2145	TAMPA BAY TIMES	10/1-10/17 - 13151 Waterleaf Vista Blvd		460.87	9,457.59
10/23/2015	2146	TAMPA ELECTRIC	Electricity		4,373.63	5,083.96
10/27/2015	2147	CRS Building Corp	2015-38 CF		1,912.63	3,171.33
10/28/2015	2148	STRALEY & ROBIN	Legal Svcs thru 10/15/15		105.00	3,066.33
10/28/2015		Deposit	2013A-1 DS Assessment	6,996.50		10,062.83
10/28/2015		Deposit	Deposit-Tax Coll	368.53		10,431.36
10/29/2015		Deposit	Deposit-Tax Coll	38.56		10,469.92
10/30/2015		Deposit	Series 2013A-1 DS Assessment	5,996.98		16,466.90
10/30/2015	W1030201	WATERLEAF CDD C/O US BANK	DS 2013A-1		5,996.98	10,469.92
10/31/2015		Bank United	WT Service Charge		25.00	10,444.92
EOM Balance				193,907.80	188,153.23	10,444.92



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