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**MINUTES OF MEETING
WATERLEAF
COMMUNITY DEVELOPMENT DISTRICT**

9 The Regular Meeting of the Board of Supervisors of the Waterleaf Community Development
10 District was held on Tuesday, November 1, 2016 at 10:00 a.m. at the offices of the Metro Development
11 Group, 2502 N. Rocky Point Drive, Suite 1050, Tampa, Florida.

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FIRST ORDER OF BUSINESS - Roll Call

15 Mr. Cusmano called the meeting to order.

16 Present and constituting a quorum were:

17 Mike Lawson Board Supervisor, Chairman
18 Doug Draper Board Supervisor, Vice Chairman
19 Lori Price Board Supervisor, Assistant Secretary

20 Also present were:

21 Paul Cusmano District Manager
22 Mark Straley District Counsel (*via phone*)
23 Tonja Stewart District Engineer (*via phone*)
24 Ted Sanders Metro Development Group
25 Josh Marena Resident

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SECOND ORDER OF BUSINESS – Audience Comments

29 Mr. Marena stated the list that contains 8 items received good responses.

30 Mr. Anthony asked what was the procedure followed for reservoirs drying up. Mr. Lawson
31 explained the reservoirs were designed to hold excess capacity for major rain events and during drought
32 conditions they will dry up.

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THIRD ORDER OF BUSINESS – Organizational Matters

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A. Oath of Office of newly Elected Supervisors

38 Mr. Cusmano had previously asked the newly elected supervisors, Mike Lawson and Doug
39 Draper, to read and sign the oath of office.

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**B. Consideration of Resolution 2017-1 Canvassing & Certifying Results of the
Landowners Election**

43 Mr. Cusmano presented Resolution 2017-1 Canvassing & Certifying Results of the Landowners
44 Election and asked for comments or questions.

45 On a MOTION by Mr. Lawson, SECONDED by Mr. Draper, WITH ALL IN FAVOR, the Board adopted
46 Resolution 2017-1 Canvassing & Certifying Results of the Landowners Election for the Waterleaf
47 Community Development District.

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C. Compensation of Supervisors

38 Mr. Cusmano informed the newly elected supervisors that they were entitled to compensation of
39 up \$200 per Board Meeting and asked if they accept or waive.

40 Mr. Lawson and Mr. Draper accepted compensation.

41 **D. Consideration of Resolution 2017-2 Election of Officers**

42 Mr. Cusmano presented Resolution 2017-2 Election of Officers and asked for comments or
43 questions.

44 On a MOTION by Mr. Lawson, SECONDED by Ms. Price, WITH ALL IN FAVOR, the Board adopted
45 Resolution **2017-2** Elections of Officers with Mike Lawson as Chairman, Doug Draper as Vice Chairman,
46 Paul Cusmano as Secretary, Patricia Comings-Thibault as Treasurer, Maik Aagaard as Assistant
47 Treasurer, Carolyn Stewart and Janet Johns as Assistant Secretaries and Ted Sanders and Lori Price as
48 Assistant Secretaries for the Waterleaf Community Development District.

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50 **FOURTH ORDER OF BUSINESS – Consent Agenda**

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52 **A. Approval of the Minutes of the October 4, 2016 Meeting**

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54 **B. Approval of the Minutes of the October 4, 2016 Audit Committee Meeting**

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56 **C. Acceptance of September 2016 Financial Statements**

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58 On a MOTION by Mr. Lawson, SECONDED by Mr. Draper, WITH ALL IN FAVOR, the Board
59 approved **Items A, B & C** for the Waterleaf Community Development District.

60

61 **FIFTH ORDER OF BUSINESS – Business Matters**

62 **A. Approval of Resolution 2017-3 Prompt Payment Policy and Procedure**

63 Mr. Cusmano presented Resolution 2017-3 Prompt Payment Policy and Procedure and asked for
64 comments or questions.

65 On a MOTION by Mr. Lawson, SECONDED by Ms. Price, WITH ALL IN FAVOR, the Board adopted
66 Resolution **2017-3** Prompt Payment Policy and Procedure for the Waterleaf Community Development
67 District.

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69 **B. Additional Matters**

70 **1. Addition of Approval of Resolution 2017-4 Amending FY 2015/2016 General
71 Fund Budget to the Agenda**

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73 Mr. Cusmano requested a motion to add Resolution 2017-4 Amending FY 2015/2016

74 General Fund Budget to the agenda.

75 On a MOTION by Mr. Lawson, SECONDED by Mr. Draper, WITH ALL IN FAVOR, the Board
76 approved adding the Approval of Resolution **2017-4** Amending FY 2015-2016 General Fund Budget to
77 the agenda for the Waterleaf Community Development District.

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79 2. **Approval of Resolution 2017-4 Amending FY 2015-2016 General Fund**
80 **Budget**

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82 Mr. Cusmano presented Resolution 2017-04 Amending FY 2015-2016 General Fund
83 Budget and asked for comments or questions

84 On a MOTION by Mr. Lawson, SECONDED by Ms. Price, WITH ALL IN FAVOR, the Board adopted
85 Resolution 2017-4 Amending FY 2015-2016 General Fund Budget for the Waterleaf Community
86 Development District.

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88 **SIXTH ORDER OF BUSINESS – Staff Reports**

89 **A. Manager**
90 There being none, next item followed.

91 **B. Attorney**
92 There being none, the next item followed.

93 **C. Engineer**
94 There being none, the next item followed.

95 **SEVENTH ORDER OF BUSINESS – Public Comments**

96 There being none, the next item followed.

97 **EIGHTH ORDER OF BUSINESS – Supervisor Requests**

98 There being none, the next item followed.

99 **NINTH ORDER OF BUSINESS – Adjournment**

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101 On a MOTION by Mr. Lawson, SECONDED by Mr. Draper, WITH ALL IN FAVOR, the Board
102 adjourned the meeting for the Waterleaf Community Development District.


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104 **Each person who decides to appeal any decision made by the Board with respect to any matter*
105 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*
106 *proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

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108 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed**
109 **meeting held on 1-16-17.**

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112 **Signature**

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114 **Printed Name**

115 **Title:** Secretary Assistant Secretary

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112 **Signature**

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114 **Printed Name**

115 **Title:** Chairman Vice Chairman